MyStand – Step by step

- 1. Please go to <u>https://account.novaspektrum.no/en/events/bygg-reis-deg-2023/login</u> and enter your email and "Sign in with login link".
- 2. Click at Manage your stand



3. At MyStand you can see the location of your stand and the complete exhibition floor.

NOVA Spektrum Stand F01-01	Go to your personal profile See and edit your profile and tickets →
	Stand F01-01 See Halimap stand Upload detailed sketch
Menu	
Edit stand information	>
Add or remove stand personnel	>
Edit company information	>
Important information	>

- 4. In the Menu you will find:
 - Shop Online shop for buying stand equipment.
 - Edit stand information Add or change your company details which will appare in the exhibitor list.
 - Edit company information Your company information and invoice address. Please contact Bygg Reis Deg if you need to change the information.
 - Important information Such as assembly and dismantling times, delivery address, catering, regulations and more.